



# Oakville Soccer Club

## Job Posting

**Position:** Oakville Wild Summer Soccer Camp Director

**Rate:** \$20.00 - \$25.00/hr

**Application Deadline:** March 31, 2024

**Employment Dates:** June – August 2024

### OAKVILLE SOCCER CLUB

The Oakville Soccer Club, founded in 1972, is one of the largest amateur soccer clubs in Canada with over 19,000 participants annually. Based at the Pine Glen Soccer Centre, a 100,000 square foot indoor soccer facility in North Oakville, the Club provides year-round recreational and competitive programming for both youth and adults.

### OAKVILLE WILD SUMMER SOCCER CAMP DIRECTOR

The Oakville Soccer Club is inviting applications for the position of Summer Soccer Camp Director with OSC's Oakville Wild Summer Soccer Camps. If you are passionate about the sport of soccer, physical literacy and working with children then this is the role for you.

### JOB DESCRIPTION

OSC's Oakville Wild Summer Soccer Camps run for nine weeks in the summer and are designed to provide campers of all soccer skill levels with a positive camp experience filled with soccer skill development through drills, activities and games, and the opportunity to meet new friends in a fun, play-based environment.

Reporting to the Director of Operations, the Camp Director is responsible for overseeing the day-to-day operations of the Oakville Wild Summer Soccer Camps. The Camp Director should be an experienced leader with coaching and supervisory experience. The Camp Director will be responsible for the supervision of all camp staff and volunteers , along with the general oversight of the safety and wellbeing of all campers.

### CAMP WEEKS

*(Director must be available for duration of term)*

*\*Director Prep & Training Week: June 24-28*

Week 1	July 2-5 (short)		
Week 2	July 8-12	Week 6	August 6-9 (short)
Week 3	July 15-19	Week 7	August 12-16
Week 4	July 22-26	Week 8	August 19-23
Week 5	July 29-August 2	Week 9	August 26-30



### ROLES & RESPONSIBILITIES

- **Program Development:**
  - Design and develop the camp curriculum and activities.
  - Ensure that the program has a diverse and engaging schedule of activities, ensuring a balance of skill development, teamwork, and fun
  - Ensure coaches are delivering age and stage appropriate daily soccer drills and skill development activities to campers
- **Staff Management:**
  - Assist in recruitment, hiring, and training of camp coaches and volunteers.
  - Supervise and provide ongoing support to camp coaches and volunteers.
  - Ability to step in and coach if necessary
- **Safety and Compliance:**
  - Develop and enforce safety protocols and emergency procedures
  - Ensure all staff members are trained in relevant safety measures
  - Monitor allergies/health related concerns
- **Parent Relations:**
  - Maintain open and transparent communication with parents, providing regular updates on camp activities and address any concerns or questions
- **Conflict Resolution:**
  - Address and resolve any issues or conflicts that may arise with coaches, volunteers and campers.
  - Make decisions to ensure smooth camp operations.
- **Evaluation and Improvement:**
  - Conduct post-camp evaluations for all camp coaches on a weekly basis.
  - Use feedback to improve future camp programs.
- **Administrative Tasks**
  - Complete all administrative requirements for camp including, but not limited to managing waitlists, managing rosters, sign in/out sheets, camp groups, weekly coach/volunteer set-up/clean-up schedules

### POSITION REQUIREMENTS:

- Supervisory experience in a summer camp setting
- C License preferred
- Experience in volunteer management
- Soccer playing experience and coaching experience required
- Responsible, timely, respectful and a good role model to campers and volunteers at all times
- Must be available for all nine weeks of camp from 8:00 a.m. - 4:30 p.m.
- Successful applicant will require an up to date Vulnerable Sector Screening

## Oakville Soccer Club Job Posting

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Please submit your resume complete with cover letter to [employment@oakvillesoccer.ca](mailto:employment@oakvillesoccer.ca) by 11:59pm on Sunday, March 24, 2024. Please cite **SUMMER CAMP DIRECTOR APPLICATION** in the subject line.

Candidates requiring any accommodations to participate in the recruitment and/or interview process should communicate this in the email with their cover letter and resume.

The Oakville Soccer Club thanks all applicants in advance for their interest but advises that only those being invited for a formal interview will be contacted.