



Oakville Soccer Club

Job Posting

Job Title: Youth Development Manager

Reports to: Senior Technical Director

Position Type: Full-time Permanent

Salary Range: \$60,000 - \$75,000 Annually

Oakville Soccer Club

The Oakville Soccer Club, founded in 1972, is one of the largest amateur soccer clubs in Canada with over 19,000 participants annually. Based at the Pine Glen Soccer Centre, a 100,000 square foot indoor soccer facility in North Oakville, the Club provides year-round recreational programming for players 18 months and older, alongside U8-U20 development and competitive programs, including OPDL and is a semi-professional League1 Licence holder for both Men's and Women's teams. Proudly working with over 1,200 volunteer and professional coaches each year, the Club strives to promote a culture of development, inclusivity, and positivity. A consistent leader within amateur soccer and sport, OSC is an active member of Ontario Soccer, and is a Canada Soccer National Youth Club Licence holder.

Youth Development Manager

The Oakville Soccer Club (OSC) is seeking an experienced Youth Development Manager to oversee the development, recruitment, and retention of players and coaches within the U8-U12 ADP program. This role also assists with the player transition to the U13 OPDL, Regional, and District programs. In addition to player development, the Youth Development Manager will be responsible for the recruitment, evaluation and retention of coaches within the program in order to ensure the best possible development outcomes for players.

Please note: Given the role's demands, the incumbent will not be able to serve as a head or assistant coach for any team across age groups. While providing occasional coverage for program coaches is expected, the primary focus of this position is oversight.

Roles & Responsibilities

- Direct and manage all aspects of the Advanced Development Program, including scouting, player movement, and retention to ensure long-term program success.
- Manage the recruitment, development, and retention of coaches through a comprehensive evaluation process to ensure high-quality coaching staff.
- Assist with the oversight of the Skill Development Program and any other OSC programs that assist with player pathway movement.
- Plan, coordinate, and execute regular program evaluations and manage player intake processes, ensuring that each player's needs and potential are assessed effectively.

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- Organize and manage festivals, camps, and other events aimed at player development, providing opportunities for skill-building, exposure, and networking.
- Develop and implement strategies for program expansion and player development in alignment with the overall goals of the U8-U12 program and transition to U13.
- Continuously track the performance of players and coaches, providing feedback and creating development plans to enhance individual and program success.
- Work closely with other departments to ensure seamless execution of all program activities and alignment with organizational objectives.

Qualifications & Position Details

- Canada Soccer Children's License
- Canada Soccer B License
- Post-secondary degree or diploma or equivalent relevant experience
- 5-10 years experience in youth soccer oversight, coach management and player development
- Exceptional written and verbal communication skills as well as the ability to balance diplomacy, professionalism and confidentiality are a must for this position
- Proficiency in Microsoft Office and ability to quickly adapt to various software platforms
- This position requires both in-office and on-field presence. Additionally, this position requires extensive evening and weekend commitments year-round. Strong time management skills are essential for success.
- The successful applicant will be required to submit a Vulnerable Sector Screening and maintain a valid CPR certification before commencing employment with OSC.
- A valid drivers licence is required

To apply, send your resume complete with covering letter and salary expectations in confidence to employment@oakvillesoccer.ca with the subject line **Youth Development Manager**. Applications close at 11:59 p.m. on Sunday, February 23rd. Candidates requiring any accommodations to participate in the recruitment and/or interview process should communicate this in their email with the cover letter and resume.

The Oakville Soccer Club thanks all applicants in advance for their interest and advises that only those being invited for a formal interview will be contacted.