



# Oakville Soccer Club

## Job Posting

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**Position:** Youth House League Assistant (2 positions available)

**Position Type:** Full-Time Seasonal – 16 weeks

**Compensation:** \$21.00/hr

**Application Deadline:** Sunday, April 6<sup>th</sup>, 2025

**Employment Dates:** May – August 2025

### OAKVILLE SOCCER CLUB

The Oakville Soccer Club, founded in 1972, is one of the largest amateur soccer clubs in Canada with over 19,000 participants annually. Based at the Pine Glen Soccer Centre, a 100,000 square foot indoor soccer facility in North Oakville, the Club provides year-round recreational and competitive programming for both youth and adults.

### YOUTH HOUSE LEAGUE ASSISTANT

The Oakville Soccer Club is inviting applications for the position of Youth House League Assistant. This is a 16-week seasonal position well suited for a student seeking a career in sports, recreation, or youth programming/education. **Please note, this position will require extensive evening and weekend hours.**

### JOB RESPONSIBILITIES

- Assist the Technical Department with the launch, oversight, and wrap-up of OSC's Summer 2025 Youth House League & Skill Development Programs as well as the set up and launch of OSC's Indoor 2025/2026 recreational programs
- Provide support with player administration, as well as parent, volunteer coach, and program staff communication/education
- Assist with staff scheduling and management of program volunteers and staff
- Provide assistance on-field during programming (weekday evenings and weekends), as well as at Club Community Events as required

### QUALIFICATIONS & PERSONAL SKILL REQUIREMENTS

- Position is ideal for a current/recently graduated Recreation & Leisure or Sport Management student
- Positive, outgoing, and energetic attitude, with a customer-focused approach
- Excellent communication, problem solving, decision-making skills and proficient computer skills
- Must be available to work daytime as well as evenings and weekends, and be available for the full 16-week period from May – August.
- The successful applicant will be required to submit a Vulnerable Sector Screening before commencing employment with OSC

To apply, send your resume complete with covering letter in confidence to [employment@oakvillesoccer.ca](mailto:employment@oakvillesoccer.ca) with the subject line **Youth House League Assistant**. Applications will be accepted until 11:59pm on Sunday, April 6<sup>th</sup>, 2025. Candidates requiring any accommodations to participate in the recruitment and/or interview process should communicate the email with the cover letter and resume.

The Oakville Soccer Club thanks all applicants in advance for their interest and advises that only those being invited for a formal interview will be contacted.